

DIRECTOR REGULATORY AFFAIRS

The Railway Association of Canada (RAC) is the national industry association representing close to 60 freight and passenger railway companies and approximately 60 associate member suppliers and partners. RAC's mission is to educate and collaborate with supply chain partners, governments, regulators and other stakeholders and advocate to ensure rail's ongoing role in safely and efficiently moving Canada's goods, resources and people.

RAC's Regulatory Affairs Team oversees the safety and operating rules that govern Canada's railways, acting as the voice of the industry when new rules and regulations are being developed. The team provides an essential link between federal regulators and RAC members, and works collaboratively with federal departments and agencies that include Transport Canada, the Canadian Transportation Agency, the Transportation Safety Board of Canada, Employment and Social Development Canada, Environment and Climate Change Canada, Canadian Heritage, and Fisheries and Oceans Canada. RAC also collaborates with provincial regulators.

The Railway Association of Canada (RAC) is looking to fill the position of **Director Regulatory Affairs**.

Interested and qualified candidates are invited to submit their resume in confidence to skazaka@railcan.ca with a covering letter describing their interest and suitability for the position.

The Railway Association of Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank applicants for their interest, however, only those advancing in the process will be contacted.

RAILWAY ASSOCIATION OF CANADA POSITION GUIDE – DIRECTOR REGULATORY AFFAIRS

Position Overview

The Director Regulatory Affairs directs, manages, and where possible, provides subject matter expertise and interpretation on Canadian and US safety and Operations regulatory activities and services provided by the Railway Association of Canada (RAC) to all members and associated stakeholders. This position assists RAC members to meet regulatory compliance while mitigating impacts to Operations.

The Director Regulatory Affairs represents and promotes the interests of the Canadian Railway Industry before all levels of government, to railway customers and other industries and to the public at large, in line with RAC policy directions and strategies.

Organizational Structure

The Director Regulatory Affairs will report to the Executive Vice President and General Counsel. This role is expected to maintain high-level internal and external stakeholder contacts, including:

- Senior operating officers of member railways;
- Directors and staff of Federal and Provincial agencies, particularly Transport Canada - Rail Safety, Transportation Safety Board, Environment Canada, Canadian Transportation Agency and Employment and Social Development Canada;
- Executives and staff of numerous industry, trade, and safety associations and councils;
- Executives and staff of North American railway industry associations - e.g. Association of American Railroads (AAR), American Shortline and Regional Railroad Association (ASLRRRA), American Public Transportation Association (APTA);
- Executives and staff of Labour Unions and organizations.

The Responsibilities

- Work collaboratively with the Executive Vice President and General Counsel and members to identify, understand and manage regulatory matters in alignment with strategic priorities;
- Provide strategic advice on regulatory issues and monitor the regulatory landscape to anticipate and handle emerging issues that may either present an opportunity or a risk for RAC members;
- Provide support, or direct RAC sub-committees, in the development of:
 - Legislative positions (Acts and Regulations)
 - Rules under the Railway Safety Act
 - Industry Standards
 - Guidelines and RAC Circulars or amendments thereto
 - Related research and position papers
 - Strategies related to railway operations, safety, security and the environment;

- Prepare and write position papers in close co-operation with the Executive Vice President and General Counsel and members;
- Develop and present, on behalf of the industry, final submissions to various regulatory agencies including the requirements for appropriate consultations (both internal with RAC membership and relevant organizations), powers of attorney, and other requirements of the regulatory process;
- Liaise with Federal and Provincial Government (including Transport Canada, Transportation Safety Board, Canadian Transportation Agency) / Regulatory Committees and Working Groups to ensure railway interests are protected and inform the membership accordingly;
- Coordinate and implement strategies and programs, in association with members and regulators that promote understanding, awareness and compliance of the regulatory processes and specific Acts, Rules, Regulations and guidelines through workshops, training programs, written communications and generic industry plans or guidelines;
- Liaise with U.S. railway organizations (AAR, ARRLA, APTA, AREMA, etc.) and regulatory agencies (DOT, FRA, NTSB, etc.) to evaluate impact of activities on Canadian rail operations and regulatory environment; lead, direct and coordinate joint efforts, resources and information as necessary and appropriate;
- Liaise/ coordinate with other industry associations to join efforts when aligned on regulatory and legislative positions
- Perform scheduled and ad-hoc regulatory analysis for internal stakeholders.

Professional Experience and Qualifications

- University degree in a relevant discipline such as public policy and administration, law, engineering, political science, business, or economics;
- Relevant experience in the railway industry or like-minded industry;
- Previous industry association experience an asset;
- Strong knowledge of North American railway regulatory requirements an asset;
- Knowledge of Federal regulatory development and approval process;
- Able to navigate through Canadian codes and standards and Federal regulations;
- Must be able to develop and maintain effective working relationships with internal and external parties;
- Able to act strategically to balance big-picture concerns with day-to-day activities and stay informed about regulatory changes, industry practices and new developments;
- Able to build support by leveraging contacts, giving compelling reasons and responding effectively to the positions and reactions of others;
- Proficiency in both official languages preferred.

Personal Attributes

- Excellent research and communication skills (verbal and written);
- Strong organizational, analytical, planning and process skills;
- Flexibility and adaptability to adjust rapidly to changing needs
- Ability to influence without having positional authority;
- Ability to deal with and resolve conflict appropriately;
- Adaptable and responds resourcefully to new demands and challenges.

Working Conditions

- Flexible work location
- Travel required within Canada and US, must be able to travel cross border
- Significant time pressures
- High sensory attention and stressful situations